

Strategic Planning Participatory Procedure

The following committees will assist in strategic planning and yearly college planning and advisement for college operations.

LEARNING, INSTRUCTION AND CURRICULUM COMMITTEE

AQIP – Teaching and Learning Improvement

Purpose: To guard the academic integrity of the college; to assure that all certificates and degrees are of uniformly high quality with currently valid course content; to evaluate proposals; to suggest additions, deletions or modifications to course content or Master Syllabi; to propose changes to course, programs, or pre-requisites that enhance transferability; to assist in the incorporation of Advisory Committee input in the enhancement of certificates and degrees; to review new programs of study; to set high standards of performance for both teaching and learning; and to make recommendations to the Vice President of Instruction and Student Services pertaining to such academic and curricular matters.

Membership:

Gillian Gabelmann – Team Leader/Facilitator

Mary Barrows

Rick Bealer

Lori Crowther

Jamee Dannebohm

Dr. Charles Davis

Mary Hester

Karen Kratzer

Evelyn Parker

Brenda Siebold

Karyl White

Curtis Wolf

Steve Oelke

Ex officio:

Richard Abel

Wynn Butler

Stephannie Goerl (OAC representative)

Bill Nash

Elaine Simmons

Caicey Crutcher – Note taker

Initial Meeting: Ongoing

08-29-07

OUTCOMES ASSESSMENT COMMITTEE

AQIP – Institutional Effectiveness - sub team of Teaching and Learning Improvement

Purpose: The purpose of this Committee is to update and ensure the implementation of the College's Annual Outcomes Assessment Plan and Five-year Strategic Plan.

Membership:

Team Leader/Facilitator: Stephannie Goerl

Dana Allison

Janet Balk

Caicey Crutcher

Tim Folkerts

Vern Fryberger

LaVonne Gerritzen

Jo Harrington

Ed Johnson

Teresa Johnson

Karen Kratzer

Lisa Peterson

Angela Sullivan

Margaret Gabelmann, Student Representative

Initial Meeting: TBA

08-29-07

ALL-COLLEGE FORUM

Purpose: A meeting of all College employees to be called monthly, or as needed, by the President. Forums are intended to serve as an open dialogue to facilitate organizational communications. On occasion, they will provide a hearing for new or prospective proposals affecting the college or its personnel.

While all employees are encouraged to introduce topics for discussion, forum agendas will often reflect issues generated by the Management Council and other committees.

Membership:

All Employees

Meeting Schedule:

Friday, October 19 – 2:00 p.m. – Barton County Campus – F-30
ITV connection to Fort Riley Campus Bldg. 215, Room 231

Wednesday, November 28 – 12:00 noon – Troop School (location TBA)
3:00 p.m. – Fort Riley Campus Bldg. 215, Room 231
ITV connection to Barton County Campus – U-219

No Forum in December

Friday, January 18 – 2:00 p.m. – Barton County Campus – F-30

Friday, January 25 12:00 noon – Troop School (location TBA)
3:00 p.m. – Fort Riley Campus Bldg. 215, Room 231

No Forum in February

Friday, March 28 – 2:00 p.m. – Barton County Campus – F-30
ITV connection to Fort Riley Campus Bldg. 215, Room 231

Wednesday, April 23 – 12:00 noon – Troop School (location TBA)
3:00 p.m. – Fort Riley Campus Bldg. 215, Room 231
ITV connection to Barton County Campus – U-219

No Forum in May or during the summer months

02-27-08

COLLEGE PLANNING COORDINATING COMMITTEE

AQIP – Oversight Team

Purpose: In accordance to Board of Trustees Policy ENDS statements, oversee development and monitor a comprehensive strategic plan for the future of the college; to address annual operational planning needs; to imagine the future and shape the college's destiny accordingly; to make recommendations to the president regarding a Master Plan.

Membership:

Team Leaders/Facilitators – Carl Heilman and Gillian Gabelmann

Bert Besthorn

Jim Bias

Caicey Crutcher

Kathy Heidrick

Gene Kingslien

Julie Kramp

Cathie Oshiro

Charles Perkins

Myrna Perkins

Kristi Suppes

Sarah Shirer – Note taker

Initial Meeting: 11/06/07

02 -27-08

ENROLLMENT MANAGEMENT COMMITTEE

AQIP – Student Support

Purpose: To address student needs through improved coordination of various enrollment-oriented efforts in the college (e.g., Student Development Services retention plan, Marketing and Public Relations promotional efforts, Instructional Services expanded course scheduling, and Information Services expansion of electronic delivery systems). To develop creative strategies for increasing enrollment and encouraging student success, and develop an ongoing program to identify current and emerging community educational needs. Yearly objective plans will be developed in order to support enrollment and retention of students. Plans will be measured and evaluated for effectiveness.

Membership:

Team Leader/Facilitator – Angie Maddy
Rick Abel
Jennifer Ankerholz
Kim Bradney
Lori Crowther
Diane Engle
Brenda Glendenning
Jane Howard
Kurt Kohler
Karen Kratzer
Todd Moore
Myrna Perkins
Latisha Redfield
Dick Wade

Initial Meeting: TBA

09-14-07

MANAGEMENT COUNCIL

AQIP – Improving Internal Linkages

Purpose: To function in an advisory capacity to the president, while reviewing issues affecting the future growth and direction of the college. In addition, Management Council members are expected to represent constituents from throughout the college community by bringing local issues and perspectives to the attention of the council.

Membership:

- Chair – Carl Heilman
- Rick Abel
- Jennifer Ankerholz
- Tony Anthony (student representative)
- Marilyn Beary
- Kathy Boeger
- Wynn Butler
- Mark Dean
- Diane Engle
- Gillian Gabelmann
- Margaret Gabelmann (student representative)
- Linda Haberman
- Mary Hester
- Darnell Holopirek
- Gene Kingslien
- Julie Knoblich
- Kurt Kohler
- Angie Maddy
- Todd Moore
- Bill Nash
- Cathie Oshiro
- Charles Perkins
- Latisha (Redfield) White
- Mark Shipman
- Elaine Simmons
- Dick Wade

Meeting Schedule: 9:00 a.m. - 11 a.m. in room F-30 (unless otherwise noted)

Monday, September 17, 2007

Monday, October 15, 2007

Monday, November 19, 2007

No Meeting in December

Monday, January 14, 2008 – room U-219

Monday, February 4, 2008

Monday, March 17, 2008

Monday, April 21, 2008 – 7:30 a.m. – F-30

Monday, May 5, 2008 (added to 2007-2008 meeting schedule) – final meeting for 2007-2008

MARKETING COMMITTEE

Purpose: Will act as an advisory group providing broad based input for the development, monitoring and maintenance of a comprehensive plan to market the college; to consider image, articulation of mission and goals to the public, branding, promotional initiatives, public information approach, etc.

Membership:

Team Leader/Facilitator – Dick Wade
Wynn Butler
Julie Kramp
Todd Moore
Dee Ann Smith
Samantha Smith
Joel Lundstrom – Barton-Fort Riley Campus
Darcy Wedel (Barton County Campus)

Initial Meeting: TBA

08-29-07

PROFESSIONAL DEVELOPMENT COMMITTEE

AQIP – Valuing Personnel

Purpose: To develop and deliver programs and activities for the professional enrichment of all college personnel; to determine which off- campus professional development activities should receive college support; and to make recommendations to the president which pertain to the professional development goals of faculty and staff, in order to promote excellence at the College.

First Year Goals:

- 1 Assess current professional development activities, both on and off- campus.
- 2 Assess employee professional development needs.
- 3 Develop a professional development plan (January-December 2007)
- 4 Implement and evaluate training programs.

Membership:

Team Leaders/Facilitators – LaVonne Gerritzen and Jeremy Dutton

Rick Abel

Wynn Butler

Caicey Crutcher

Carol Dellinger

Virginia Fullbright

Julie Knoblich

Julie Kramp

Shanna Legleiter

Joel Lundstrom

Kala Steffan

Anne Higgins, Note taker

Consultants: Cathie Oshiro and Caicey Crutcher

Initial Meeting: TBA

09-11-07

FACILITIES PLANNING COMMITTEE

Purpose: To address and anticipate physical plant needs and recommend plans and times schedules for facilities and grounds development that allow for uninterrupted college services and optimal facilities usage.

Membership:

Team Leader/Facilitator – Mark Dean

Bert Besthorn

Darnell Holopirek

Kurt Kohler

Kevin Murphy

Cathie Oshiro

Myrna Perkins

Chad Pore

Jim Ireland

Initial Meeting: TBA

08-29-07

INFORMATION TECHNOLOGY COMMITTEE

AQIP – Information Technology Committee

Purpose: To review, evaluate, address and anticipate College-wide technology demands and provide recommended technology strategies, plans, and policies that respond to current and forecasted College needs. Identify opportunities where information technology could assist the College in achieving current and future goals, plans and ENDS.

Membership:

Team Leader/Facilitator – Charles Perkins

Dana Allison

Kathy Heidrick

Kurt Kohler

Louise Masden

Renee McVey

Dan Myers

Amy Oelke

Doug Polston – Barton County Campus

Kent Russell – Barton-Fort Riley Campus

Initial Meeting: TBA

08-29-07