

**BARTON COUNTY COMMUNITY COLLEGE
CLASSROOM VISITATION FORM**

Instructor's Name: _____ Class: _____
 Room No.: _____ Time: _____ Day: _____ Date: _____

Teacher-student interaction:

- ___ Encourages student discussion and/or questions
- ___ Explains answers in detail
- ___ Knows student's names
- ___ Treats students fairly
- ___ Engages students in the learning process
- ___ Provides a supportive learning environment
- ___ Asks questions in class

Classroom presentation:

- ___ Delivers content at a pace that can be followed
- ___ Emphasizes important points
- ___ Speaks in a clear, distinct manner
- ___ Presents material in an enthusiastic manner
- ___ Uses terms and phrases that are understood by the students (doesn't talk above their heads)
- ___ Incorporates real life experiences/situations into the class

Enthusiasm: _____

Evidence of pre-planning and organization:

- ___ Begins class with review of previous work
- ___ Prepared for class
- ___ Begins and ends class on time
- ___ Stresses important points and concepts
- ___ Maintains order in classroom
- ___ Informs class of changes and reminds them of assignments

Incorporates supplemental instructional equipment and materials into lecture:

- ___ chalk/white board ___ overhead
- ___ PowerPoint ___ Internet
- ___ videos ___ films/slides
- ___ handouts

Other _____
 Are they relevant to subject material? _____

Instructional format observed: _____

Gives classroom assessments: _____

Summary: _____

Overall Evaluation: **Unsatisfactory** **Satisfactory** **Good** **Very Good** **Excellent**

Instructional Representative

Date of Signature

My signature below indicates that I have received and read this evaluation. It does not necessarily indicate that I agree with the evaluation.

Instructor

Date of Signature

Copies to:
*Instruction and Student Services
 Instructor*

*Executive Director
 Dean*