



ONLINE

Career Training Opportunities

Business Administrative Technology

Business - Career & Transfer

Business Management & Leadership

Computer Networking

Criminal Justice

Dietary Management

Early Childhood

Emergency Management with
Homeland Security Emphasis

Hazardous Materials Management

Medical Administrative Technology

Medical Coding

Medical Laboratory Technician

Medical Transcriptionist

Technical Accounting

CAREER

CONVENIENCE . . .

BARTONline.org

Online Learning Opportunities

Business Administrative Technology

Associate in Applied Science Degree

Prepare for a career as an administrative professional as you complete coursework in the areas of records management, business communications, customer service, supervisory development and so much more! Job opportunities are plentiful!

For more information contact: Shanna Legleiter at legleiters@bartonccc.edu or 620-792-9398. <http://busadmintech.bartonccc.edu>

Business - Career & Transfer

Associate in Science Degree

Get a jump on your bachelor's degree in Business, Accounting, Finance, Management or Marketing! An online learning option is a perfect alternative for working adults to achieve a degree while still maintaining employment. The curriculum consists of general education requirements plus business courses.

For more information contact: Kathy Boeger at boegerk@bartonccc.edu or 620-792-9203. <http://business.bartonccc.edu>

Business Management & Leadership

Associate in Applied Science Degree

Looking for an opportunity to earn a degree in the management field or interested in starting your own business? Select this program and study marketing, management, leadership and accounting.

For more information contact: Kathy Boeger at boegerk@bartonccc.edu or 620-792-9203. <http://bml.bartonccc.edu>

Computer Networking

Certificate Program

Prepare yourself to work in a career that is experiencing unprecedented growth, change and opportunity. Networking Specialists look into software or hardware problems and try to resolve the situation. This certificate training program prepares you to serve in a thriving field of microcomputer support, microcomputer repair and local area network administration.

For more information contact: Howard Pastran at pastranp@bartonccc.edu or 785-240-4447 or 785-784-6129 or John Truitt, CET, CHMM, CIT at truittj@bartonccc.edu or 785-238-8550. <http://networking.bartonccc.edu>

Criminal Justice

Associate in Science Degree

Looking for an opportunity to earn a degree in law enforcement? This program offers a wide spectrum of courses taught by instructors who have extensive law enforcement background.

For more information contact: Randy Smith at smithr@bartonccc.edu or 620-792-9299. <http://criminaljustice.bartonccc.edu>

Dietary Management

Certificate Program and Associate in Science Degree

Learn at home as you work towards your Dietary Manager Certification and/or become a Registered Dietitian. Field experience in a cooperating facility is required as part of this training. Job possibilities in schools, hospitals, long term care facilities and correctional settings.

For more information contact: Marsha Finley at finleym@bartonccc.edu or 815-895-5267 <http://dietarymanager.bartonccc.edu>

Early Childhood

Certificate Programs, Associate of Science Degree and Associate in Applied Science Degree

A new scholarship opportunity is available for Early Childhood students through the Early Childhood Associate Apprenticeship Program (ECAAP). The program utilizes a registered apprenticeship approach to help early child care providers create high-quality learning environments.

For more information contact: Cheryl Couch at couchc@bartonccc.edu or 620-786-1130. <http://earlychildhood.bartonccc.edu>

Emergency Management with Homeland Security Emphasis

Certified Program, Associate in Applied Science Degree

This training opportunity is designed for professionals in the field or those just entering the career path. The coursework incorporates Federal Emergency Management Agency (FEMA), Emergency Management Institute (EMI), Department of Justice (DOJ), and Department of Domestic Preparedness (ODP) curriculum as well as historical and current trends.

For more information contact: Lindsay Holmes at holmesl@bartonccc.edu or 785-238-8550 or John Truitt, CET, CHMM, CIT at truittj@bartonccc.edu or 785-238-8550. <http://www.bartonccc.edu/instruction/programs/departments/emergencymgmt/index.html>

Hazardous Materials Management

Certificate Program and Associate of Applied Science Degree

This program is designed for individuals currently serving in the field or those interested in a career. The courses incorporate regulatory requirements as well as practical applications in: occupational safety and health, response to chemical spills, environmental management, environmental compliance, sampling and monitoring, transportation of hazardous materials, and hazardous waste site operations.

For more information contact: Lindsay Holmes at holmesl@bartonccc.edu or 785-238-8550 or John Truitt, CET, CHMM, CIT at truittj@bartonccc.edu or 785-238-8550. <http://www.bartonccc.edu/instruction/programs/departments/hazmat/index.html>

Medical Administrative Technology

Associate of Applied Science Degree

Prepare for a career as a medical administrative professional; complete coursework in records management, customer service, medical terminology, medical coding and transcription! Train to become employable in a medical office setting.

For more information contact: Shanna Legleiter at legleiters@bartonccc.edu or 620-792-9398. <http://medadmintech.bartonccc.edu>

Medical Coding

Certificate Program

Medical Coders are skilled in classifying medical data from patient records in various health care settings such as physician offices, clinics, long term area and behavioral health facilities, and hospitals. According to careerbuilder.com, medical coding is one of the 13 fastest growing occupations in the country.

For more information contact: Kim Brennan at brennank@bartonccc.edu or 620-792-9326. <http://medcoding.bartonccc.edu>

Medical Laboratory Technician (MLT)

Associate in Applied Science

Do you love science? Do you want to make a difference in people's lives? If so, the laboratory field needs YOU. Barton's MLT program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences. Graduates are eligible to take national certification exams. Employment of clinical laboratory workers is expected to grow 14% between 2006 and 2016. **Clinicals are not completed online.**

For more information contact: Lana Besthorn at besthornl@bartonccc.edu or 620-792-9266 or 888-423-1711. <http://mlt.bartonccc.edu>

Medical Transcriptionist

Certificate Program

Complete the certificate program in one year and be eligible for employment in a professional medical setting or possibly work from your home. After successful completion of coursework and employment in the field, students are eligible to take an exam to become a Certified Medical Transcriptionist.

For more information contact: Kim Brennan at brennank@bartonccc.edu or 620-792-9326. <http://medtranscription.bartonccc.edu>

Technical Accounting

Associate of Applied Science Degree

Enroll in classes that prepare you for employment as an accounts payable clerk, billing clerk, and so much more! Learn how to process manual and computerized accounting records, while enhancing your customer service and communication skills.

For more information contact: Kathy Boeger at boegerk@bartonccc.edu or 620-792-9203. <http://techaccounting.bartonccc.edu>

